prof. AJus Sir [B com]

Virnal Tarmal Puddour Commerce College

* Basic Accounting, Tally ERP 9 & Tally Prime *

DURATION. 40 Hours (Theory + Practical) ELIGIBILITY: After 12 th (Commerce) This course is designed to impart knowledge regarding concepts of Financial Accounting Tally is an accounting package which is Used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as PROGRAM 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF English, Hindi. INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation company creation . Single Group ACCOUNTING . Single Group ACCOUNTING . Ledger Creation a Single Ledger . Multiple Group 2. Ledger Creation Single Ledger INVENTORY 2. Stock item Create 3. Stock Group Create . F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt ACCOUNTING 5. F11-Debit Note-Purchase Return 6. F11-Debit Note-Purchase Return 7. Journal <td< th=""><th>DURATION :</th><th>An Hours (Theory + Prestical)</th><th></th></td<>	DURATION :	An Hours (Theory + Prestical)				
OBJECTIVE OF This course is designed to impart knowledge regarding concepts OBJECTIVE OF of Financial Accounting Tally is an accounting package which is Used for learning to maintain accounts. As this course is useful is an accounting package which is PROGRAM for Commerce students to get placements in different offices as well as companies in Accounts departments. PROGRAM 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF English, Hindi. INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations 1. Group Creation ACCOUNTING Single Group ACCOUNTING Single Group CREATION Single Ledger INVENTORY 3. Stock Group Create INVENTORY Stock Group Create Site Categories Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 7. Journal 8. Contra		40 Hours (Theory + Practical)				
OBJECTIVE OF THE of Financial Accounting Tally is an accounting package which is used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts departments. PROGRAM 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF INSTRUCTION: English, Hindi. * SYLLABUS CONTENTS * ACCOUNTING BASIC ACCOUNTING. * SYLLABUS CONTENTS * ACCOUNTING * SYLLABUS CONTENTS * ACCOUNTING * SYLLABUS CONTENTS * ACCOUNTING * Single Group • Multiple Group 2. Ledger Creation • Single Group 2. Ledger Creation • Single Ledger • Multiple Edger • Multiple Ledger • Multiple Ledger • Multiple Ledger • Stock Group Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt YOUCHERS 5. F11-Credit Note-Sale Return 7. Journal </td <td>ELIGIDILITT</td> <td colspan="4"></td>	ELIGIDILITT					
THE used for learning to maintain accounts. As this course is useful PROGRAM for Commerce students to get placements in different offices as well as companies in Accounts departments. PROGRAM 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF English, Hindi. INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING . Single Group ACCOUNTING . Single Group 2. Ledger Creation . Single Ledger Multiple Group 2. Ledger Creation Single Ledger . Multiple Ledger INVENTORY 2. Stock Item Create Stock Group Create . F11-Godown Create . F11-Stock Categories Create . Purchase 2. Sale . Payment ACCOUNTING 4. Receipt	OBJECTIVE OF	of Einspeint Assounting Tally is an assounting package which is				
PROGRAM for Commerce students to get placements in different offices as well as companies in Accounts departments. PROGRAM 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF INSTRUCTION: English, Hindi. * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation ACCOUNTING . Tally introduction features of Tally.ERP company creation ACCOUNTING . Single Group ACCOUNTING . Group Creation Single Group . Multiple Group 2. Ledger Creation . Single Ledger INVENTORY 2. Stock Item Create Stock Group Create 5. F11-Godown Create Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt YouCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra 8. Contra		of Financial Accounting Tally is an accounting package which is				
well as companies in Accounts departments. PROGRAM OUTCOME: 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF INSTRUCTION: English, Hindi. * SYLLABUS CONTENTS * ACCOUNTING ACCOUNTING CREATION • Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING CREATION • Single Group • Multiple Group • Single Ledger • Multiple Ledger INVENTORY CREATION 2. Ledger Creation • Single Ledger INVENTORY CREATION 2. Stock Item Create ACCOUNTING CREATION 5. F11-Stock Categories Create INVENTORY CREATION 2. Stock Roup Create ACCOUNTING CREATION 5. F11-Stock Categories Create INVENTORY CREATION 3. Stock Group Create ACCOUNTING CREATION 1. Purchase INVENTORY CREATION 3. Stock Group Create INVENTORY CREATION 4. Receipt ACCOUNTING VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal						
PROGRAM OUTCOME: 1. It will prepare the aspiring students to become computer programmers who can work in companies at entry level and can also work independently. MEDIUM OF INSTRUCTION: English, Hindi. * SYLLABUS CONTENTS * ACCOUNTING BASIC ACCOUNTING * COUNTING * COUNTING * COUNTING * COUNTING * COUNTING * COUNTING * Single Group * Multiple Group * Multiple Ledger * Stock Group Create * Stock Categories Create * Stock Categories Create * F11-Godown Create * F11-Stock Categories Create * Payment ACCOUNTING * Receipt YouCHERS * F11-Credit Note-Sale Return * F11-Debit Note-Purchase Return * Journal	PROGRAIVI					
Procession programmers who can work in companies at entry level and can also work independently. MEDIUM OF English, Hindi. INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING . Single Group ACCOUNTING . Single Group CREATION 2. Ledger Creation INVENTORY CREATION INVENTORY CREATION INVENTORY Stock Group Create Stock Group Create . F11-Godown Create Stock Categories Create . Purchase 2. Sale . Payment ACCOUNTING 4. Receipt Stock Categories Create . F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return . Journal 8. Contra 8. Contra						
JUNE also work independently. MEDIUM OF English, Hindi. INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING CREATION . Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger INVENTORY CREATION 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create INVENTORY CREATION 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS ACCOUNTING VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
MEDIUM OF INSTRUCTION: English, Hindi. * SYLLABUS CONTENTS * ACCOUNTING BASIC ACCOUNTING. . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING CREATION . Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger INVENTORY CREATION INVENTORY CREATION ACCOUNTING VOUCHERS ACCOUNTING COUNTING ACCOUNTING CREATION INVENTORY CREATION INVENTORY CREATION INVENTORY CREATION ACCOUNTING INVENTORY CREATION ACCOUNTING INVENTORY CREATION INVENTORY CREATION I						
INSTRUCTION: * SYLLABUS CONTENTS * ACCOUNTING BASIC ACCOUNTING. . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations 1. Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra	MEDIUM OF					
* SYLLABUS CONTENTS * ACCOUNTING . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING CREATION 1. Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger INVENTORY CREATION 1. Unit of Measure 2. Stock item Create INVENTORY CREATION 1. Unit of Measure 2. Stock item Create Stock Group Create 4. F11-Godown Create Stock Categories Create 1. Purchase 2. Sale 3. Payment VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal		ciigiisii, rimai.				
ACCOUNTING BASIC . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING 1. Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger INVENTORY CREATION 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create INVENTORY CREATION 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 3. Payment 4. Receipt ACCOUNTING VOUCHERS 1. Purchase 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
BASIC ACCOUNTING. . Tally introduction features of Tally.ERP company creation 11 features & f12 configurations ACCOUNTING CREATION 1. Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger INVENTORY CREATION 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create ACCOUNTING VOUCHERS 1. Purchase 2. Sale 3. Payment 4. Receipt 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
BASIC features of Tally.ERP ACCOUNTING. company creation 11 features & f12 configurations ACCOUNTING . Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger • Nultiple Ledger • Multiple Ledger 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
ACCOUNTING. Company creation 11 features & f12 configurations 1. Group Creation • Single Group • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger • Multiple Ledger 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
11 features & f12 configurations ACCOUNTING CREATION 1. Group Creation Single Group Multiple Group Ledger Creation 						
ACCOUNTING CREATION 1. Group Creation Single Group Multiple Group Ledger Creation Single Ledger Multiple Ledger Multiple Ledger Unit of Measure Stock Item Create Stock Group Create F11-Godown Create F11-Stock Categories Create ACCOUNTING ACCOUNTING Payment Receipt VOUCHERS F11-Credit Note-Sale Return F11-Debit Note-Purchase Return F11-Debit Note-Purchase Return F11-Debit Note-Purchase Return						
ACCOUNTING CREATION • Single Group 2. Ledger Creation • Single Ledger 2. Ledger Creation • Single Ledger • Multiple Ledger • Multiple Ledger INVENTORY 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra 8. Contra						
ACCOUNTING CREATION • Multiple Group 2. Ledger Creation • Single Ledger • Multiple Ledger • Multiple Ledger INVENTORY CREATION 1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra 8. Contra						
CREATION 2. Ledger Creation • Single Ledger • Multiple Ledger • Multiple Ledger 1. Unit of Measure 2. Stock Item Create 2. Stock Group Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
Single Ledger Multiple Ledger Multiple Ledger Multiple Ledger Multiple Ledger Stock Item Create Stock Item Create Stock Group Create Stock Group Create Stock Categories Create Purchase Sale Sale Sale Spayment ACCOUNTING Receipt SF11-Credit Note-Sale Return SF11-Debit Note-Purchase Return SION Solution Substantian Solution Substantian Substantian	CREATION					
Multiple Ledger INVENTORY CREATION INVENTORY CREATION INVENTORY CREATION INVENTORY CREATION INTERPORT INTERPORT		-				
INVENTORY CREATION1. Unit of Measure 2. Stock Item Create 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS2. Sale 3. Payment 6. F11-Debit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
INVENTORY CREATION 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
CREATION 3. Stock Group Create 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
CREATION 4. F11-Godown Create 5. F11-Stock Categories Create 1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra						
1. Purchase 2. Sale 3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra	CREATION					
2. Sale 3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra		5. F11-Stock Categories Create				
3. Payment ACCOUNTING 4. Receipt VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra		1. Purchase				
ACCOUNTING VOUCHERS 6. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra		2. Sale				
VOUCHERS 5. F11-Credit Note-Sale Return 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra		3. Payment				
 6. F11-Debit Note-Purchase Return 7. Journal 8. Contra 	· · · · ·					
7. Journal 8. Contra	VOUCHERS					
8. Contra						
		8. Contra				

	1. Stock Transfer
INVENTORY VOUCHER	
	2. Purchase Order
	3. Sale Order
	4. Reject In
	5. Reject Out
TAXATION	1. G.S.T. (Goods and Service Tax)
	2. T.D.S. (Tax Deducted Source)
	1. Balance Sheet
REPORTS	2. Profit & Loss A/C
	3. Stock Summary and Maintain
	4. Display



4

* EXTRA PRATICE OF

<u>1. TEXTILE ACCOUNTING</u>

2. DIAMOND ACCOUTING

TIME DURATION- 40 HOURS

1:00 HOUR PER DAY

COURSE	TOTAL DAYS	THEORY HOURS	PRACTICAL HOURS
TALLY ERP 9 + PRIME	28 DAYS	14-16 HOURS	26-28 HOURS

